



# SCHOOL OF MEDICINE

## HEALTH PROFESSIONS PROGRAMS

### Application

Programs beginning in Spring, Summer II, & Fall 2024

**GENERAL APPLICATION INSTRUCTIONS:** If not using the electronic form, hard copies should be submitted as single sided, unfolded, unstapled documents. Office hours are limited, so review of these applications will take longer. Your legal name and Indiana University ID must be on every page. For assistance with this application, email [askhpp@iu.edu](mailto:askhpp@iu.edu) or Joanna Plew at [jplew@iu.edu](mailto:jplew@iu.edu) well in advance of the program deadline.

**STEP 1: UNIVERSITY ADMISSIONS STATUS (IUPUI CAMPUS)-** Students seeking admission to any Health Professions Programs must complete an application for enrollment on the IUPUI campus or be currently enrolled at IUPUI as a degree seeking student. Actively enrolled degree-seeking students on the IUPUI campus do not need to reapply to IUPUI. If you last attended IUPUI more than one year ago (by the time the program starts) or were only a non-degree seeking application, please contact IUPUI Undergraduate Admissions at (317) 274-4591 or [enroll@iupui.edu](mailto:enroll@iupui.edu). If submitting the [IUPUI application](#), pay close attention to your term of entry to the IUPUI campus. This must match the program’s term of entry listed below unless you are planning to enroll before the program starts.

**STEP 2: PROGRAM SELECTION-** Check the appropriate box to select your program of choice. If applying to a program with two start dates, please check the date you intend to start. If applying to more than one program, a **SEPARATE** application packet must be submitted for each program. Each application must be complete and submitted by the program’s deadline as shown below.

DEGREES	DEADLINE	TERM OF ENTRY
*Paramedic Science, AS	October 1, 2023 or February 1, 2024	<input type="checkbox"/> Spring 2024 <input type="checkbox"/> Fall2024
Radiography, AS	November 15, 2023	Summer II 2024
Medical Laboratory Science, BS Indianapolis -OR- Evansville	December 1, 2023	Fall 2024
Cytotechnology, BS	December 1, 2023	Fall 2024
**Medical Imaging Technology, BS (Clinical track)	November 15, 2023	Fall 2024 (Other clinical tracks)
Diagnostic Medical Sonography <input type="checkbox"/> Sonography <input type="checkbox"/> Echocardiography	November 15, 2023	Summer II 2024
**Medical Imaging Technology, BS (Non-clinical track)	December 4, 2023 (SP23), April 23, 2024 (SU24), or June 1, 2024 (FA24)	<input type="checkbox"/> Spring 2024 <input type="checkbox"/> Summer 2024 <input type="checkbox"/> Fall 2024
Nuclear Medicine Technology, BS	November 15, 2023	Summer II 2024
Radiation Therapy, BS	December 1, 2023	Summer II 2024
Respiratory Therapy, BS	January 10, 2024	Fall 2024
Respiratory Therapy, BS (Advanced Standing)	Rolling Admission	<input type="checkbox"/> Fall 2024 <input type="checkbox"/> Spring 2024
Ophthalmic Technician, Certificate	May 1, 2024	Fall 2024

**\*Requires current EMT-B Certification \*\*Requires current certification from ARRT (Radiography, Nuclear Medicine Technologist, Radiation Therapist, or Sonographer), NMTCB (Nuclear Medicine Technologist), or ARDMS (Sonographer) \*\*\*Requires current certification from NBRC as Registered Respiratory Therapist (RRT)**

**STEP 3: PREVIOUS APPLICANT-** If it has been one year or longer since you applied to IUPUI/HPP, and you have not been attending classes at IUPUI, please contact [IUPUI Undergraduate Admissions](#) at (317) 274-4591 or [enroll@iupui.edu](mailto:enroll@iupui.edu). Pay

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close attention to your term of entry to the IUPUI campus as it must match the program's term of entry (listed on previous table) unless you plan to enroll before the program starts. Submit updated transcripts since you last applied.

Have you previously applied to this same program?  YES  NO Year Applied \_\_\_\_\_  
Please check one:

Currently enrolled at IUPUI as a degree-seeking student

Currently enrolled at another IU campus

Enrolled at IUPUI over a year ago (or it will be longer than a year upon program start date) and in the process of reapplying to IUPUI

Currently enrolled at a non-IU school

**STEP 4: GENERAL INFORMATION**

Previous Legal Names on Transcripts (If Applicable): \_\_\_\_\_

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Cell Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

IU E-Mail Address: \_\_\_\_\_

Non-IU E-Mail Address: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_ CITY STATE ZIP CODE

**STEP 5: EDUCATIONAL BACKGROUND-** List all previous institutions attended including those that were part of your high school education. If re-applying, please supply updated transcripts. Submit a separate transcript from EACH college, university, or other institution attended (except Indiana University). This includes any college level courses completed while enrolled in high school. Applications will not be evaluated until all transcripts are received. Transcripts must be submitted even if the courses taken are not considered prerequisites. Photocopies, unofficial copies or student copies of the transcript(s) are accepted. The program's admissions committee reserves the right to request an official copy. Submission of illegible copies will delay the review of the application.

EDUCATIONAL INSTITUTION	TERM OF ENTRANCE	TERM OF DEPARTURE	DEGREE RECEIVED?	TRANSCRIPT ATTACHED		
				YES	NO	N/A
<b>High School</b> submission of high school transcript is only required for Radiography, AS applicants if applicant has less than 12 college credit hours				YES	NO	N/A
<b>Previous Institution(s) &amp; Current Institutions(s)</b>				YES	NO	N/A

**STEP 6: GENERAL EDUCATION CORE AND COMPLETION PLAN-** Students who are applying for any baccalaureate degree programs are required to meet the IUPUI General Education (GE) Core. Students at other IU campuses or other state supported institutions in Indiana must meet that campus' general education core requirement and must also meet their program's fundamental core requirements. If you transfer to IUPUI before the GE Core is completed at your prior institution, you must complete the requirements on the IUPUI campus.

Completion of the Indiana College Core can be met in various ways.

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Please check the box that applies to your circumstance:

I have previously completed a baccalaureate degree within the United States

I have already completed the above College Core and it is noted on my transcript (This only applies to students at any IU campus or other state-supported institutions in Indiana)

I am in the process of completing the College Core. (If completing the College Core at IUPUI, please indicate in the chart below your plan for completion.)

I am applying to an associate/certificate degree program. (GE Core is not required)

IUPUI General Education Core – 30 credit hours For more information about IUPUI GE Core visit <a href="#">here</a> . To see approved options for each program, visit <a href="#">here</a> .		
DEPARTMENT/COURSE	TERM COMPLETED OR PLANNED	GRADE
Core Communication- 2 courses, 6.0 credit hours		
Analytical Reasoning- 2 courses, 6.0 credit hours		
Cultural Understanding- 1 course, 3.0 credit hours		
Life & Physical Science- 2 courses, 6.0 credit hours		
Arts/Humanities & Social Science- 3 courses, 9.0 credit hours At least 1 course in Arts/Humanities and 1 course in Social Science		

Note: If you are currently in the course or plan to take it, mark the grade as IP for “In Progress”.

Please refer to this chart below to determine when prerequisite courses must be finished. Please refer to degree maps for detailed course completion requirements or contact Joanna Plew.

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PROGRAM	PREREQUISITE COMPLETION DEADLINE	PROGRAM START DATE
Ophthalmic Technician, CT	N/A	Fall 2024
Paramedic Science, AS	By program start date	January (spring entry) or August (fall entry)
Radiography, AS	End of Spring 2024 Term	June 2024
Medical Laboratory Science, BS	July 1, 2024	August 2024
Cytotechnology, BS	By program start date	August 2024
Diagnostic Medical Sonography	By program start date	June 2024
Medical Imaging Technology, BS	End of Spring 2024 Term	June or August (depending on track) 2023
Nuclear Medicine Technology, BS	End of Spring 2024 Term	June 2024
Radiation Therapy, BS	By program start date	June 2024
Respiratory Therapy, BS	August 1, 2024	August 2024

**Completion Plan** – In addition to the College Core, each program has requirements that must be met. Please indicate below how you plan to finish all remaining courses (Core and additional Program Requirements) needed for admission into your intended program.

General Education Core and Program Requirement Completion Plan			
Term	Course Number and Title	Cr Hrs	Institution Attending
Fall Semester 2023			
Spring Semester 2024			

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Summer Session I 2024			
Summer Session II 2024*			

\*This is only applicable to Cytotechnology and Paramedic Science applicants.

**PLEASE READ STEP 7 VERY CAREFULLY**

The use of one or more of HPP’s admission policies may have a direct impact on your ability to gain admission.

Before submitting your application, it is recommended that you discuss the options below with our academic advisor if you believe they may apply to your prior academic history. Contact the HPP Administrative Office at (317) 278-4752 or [askhpp@iu.edu](mailto:askhpp@iu.edu) for more information.

Requests for Academic Bankruptcy and Fresh Start must be submitted at the time of program application.

**STEP 7: ADMISSION POLICIES** Use of any of the IU School of Medicine Health Professions Programs Admission Policies (Academic Bankruptcy, Fresh Start, or Repeated Courses) as described below are optional. As indicated above, using one or more of these policies may increase your chance of being admitted to your program of choice. **NOTE: Medical Imaging Technology applicants may not utilize Academic Bankruptcy and/or Fresh Start for professional Radiologic Sciences courses.**

For more information about Academic Bankruptcy, Fresh Start, and Repeated Courses. Please visit the School of Medicine’s HPP Section of the [IUPUI Campus Bulletin](#).

**Academic Bankruptcy**– If using this policy, please attach the [HPP Request for Academic Bankruptcy form](#) to the application.

I am requesting Academic Bankruptcy as part of my application: \_\_\_\_\_ YES \_\_\_\_\_ NO

**Fresh Start** – If using this policy, please attach the [HPP Request for Fresh Start form](#) to the application.

I am requesting Fresh Start as part of my application: \_\_\_\_\_ YES \_\_\_\_\_ NO

**Repeated Courses**- If using this policy, please fill out the table below with any courses that have *already* been replaced by your current college or university on your official transcript, as well as courses in progress for the **current term**.

I have repeated courses on my academic transcripts: \_\_\_\_\_ YES \_\_\_\_\_ NO

I have repeated courses from Spring 2020 on my academic transcript: \_\_\_\_\_ YES \_\_\_\_\_ NO

Complete the following chart if Repeated Courses applies to you.

COURSE NUMBER AND TITLE		INSTITUTION ATTENDED	CR HRS	GRADE RECEIVED
1	1 <sup>st</sup> attempt			
	2 <sup>nd</sup> attempt			
2	1 <sup>st</sup> attempt			

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	2 <sup>nd</sup> attempt				
3	1 <sup>st</sup> attempt				
	2 <sup>nd</sup> attempt				
4	1 <sup>st</sup> attempt				
	2 <sup>nd</sup> attempt				
5	1 <sup>st</sup> attempt				
	2 <sup>nd</sup> attempt				

**STEP 8: PROGRAM SPECIFIC REQUIREMENTS:** Many of the Health Professions Programs require the submission of an additional item(s) as part of the completed application packet. This item(s) must be included for the application packet to be considered as complete by the program's application deadline. Failure to submit item(s) at the time of application will render the application incomplete. Incomplete applications will not be reviewed by the program until all materials are submitted.

- **Medical Laboratory Science** – No additional items required at this time.
- **Cytotechnology** – No additional items required at this time.
- **Medical Imaging Technology (clinical track)** – Complete a [Medical Imaging Technology Clinical Preference Form](#) and submit with application. Submit copy of ARRT credential. This does not apply if you are currently enrolled in a Radiography program.
- **Diagnostic Medical Sonography**- Complete a Clinical Experience Verification [Form](#) and submit with application.
- **Medical Imaging Technology (non-clinical track)** – Submit copy of ARRT credential. This does not apply if you are currently enrolled in a Radiography program.
- **Nuclear Medicine Technology** – Complete a [Pre-Interview questionnaire](#) and submit with application.
- **Paramedic Science** – Submit a copy of your state or national EMT certification and a copy of your state-issued driver's license with application. If you will complete coursework leading to the EMT-B credential during the 2022-2023 academic year, include this as part of the "General Education Core and Program Requirement Completion Plan" under Step 6.
- **Radiography** – Complete a [Pre-Interview questionnaire](#). Submit with application.
- **Radiation Therapy**– Two observations are **required**. Suggested sites can be found here. Please fill out the [Radiation Oncology Observation form](#) during each of your observations. These observation hours must be completed in a minimum of two different [Clinical Observation Sites](#).
- **Respiratory Therapy**– Observations(s) preferred, but not required. Suggested sites can be found [here](#). Submit any [observation forms](#) with application.
- **Respiratory Therapy Advanced Standing** – Submit copy of RRT Certificate, proof of state license, and verification of one year of employment in Respiratory Care with application.

#### STEP 9: ADDITIONAL REQUIREMENTS & DISCLOSURE

Social Security Number- ALL students must have a social security number (SSN) by February 1, 2024. This allows for a complete background check that is required upon offer of admission and may be needed for licensure. Students in the process of obtaining a new SSN must submit proof of receipt to the HPP office by February 1, 2024. Helpful information on the process can be found [here](#).

\_\_\_\_\_ YES \_\_\_\_\_ NO I have a Social Security Number (SSN).

\*If you replied "No" to the question above, please respond to the following question.

\_\_\_\_\_ YES \_\_\_\_\_ NO I have begun the process of obtaining a Social Security Number (SSN).

\_\_\_\_\_ By adding my initials, I understand that all admitted students must have a Social Security Number (SSN) no later than February 1, 2024.

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**Compliance Requirements-** All applicants must read the New Student Compliance Requirements found [here](#).

\_\_\_\_\_ By adding my initials, I understand that all admitted students must meet all new student compliance requirements prior to starting the program as well as returning student requirements for programs that are two years in length. I further understand that I should not start this process until after receiving an offer of admission.

\_\_\_\_\_ By adding my initials, I understand that failure to meet any of these requirements can lead to my offer of admission being rescinded, a delay in my clinical training, or inability to finish the program.

\_\_\_\_\_ By adding my initials, I understand healthcare institutions that host clinical rotations of students from Indiana University may use different criteria for granting Covid-19 and other vaccination exemptions than Indiana University. IU cannot guarantee placement of students in the clinical setting if the host healthcare system vaccination requirements are not met which may result in delayed graduation or inability to complete the program.

**DISCLOSURE** – Applicants are required to disclose any convictions, charges, and/or probation/diversion at the time of application. The requirement for applicants to disclose continues throughout the application process, matriculation into a Health Professions Programs, and until graduation. This includes all past criminal history even if the charge(s) have been dismissed. If this applies to you, you must email your disclosure letter to Joanna Plew at [jplew@iu.edu](mailto:jplew@iu.edu) separately from your application. Questions about this requirement should be directed to Joanna Plew. The circumstances will be discussed confidentially with the program director to ensure that the previous criminal history will not cause difficulty in obtaining licensure or certification in their intended profession upon graduate or cause difficulties in completing degree requirements due to restrictions placed on entering students by the school's clinical partners. Failure to disclose may result in the withdrawal of an acceptance offer, or in the case of a matriculated student, administratively withdrawal from the school. Once admitted, all students must submit to a full criminal background check as well as comply with other entry requirements.

\_\_\_\_\_ By adding my initials, I understand that all entering students must disclose any prior criminal history at the time of application, throughout the application and matriculation process, and until graduation from a Health Professions program.

\_\_\_\_\_ YES \_\_\_\_\_ NO Has your employment at any healthcare facility ever been involuntarily terminated for disciplinary reasons?

\_\_\_\_\_ YES \_\_\_\_\_ NO Have you been dismissed from any Health Professions program?

\*If you replied yes to either, please submit a full explanation in a separate email to Joanna Plew at [jplew@iu.edu](mailto:jplew@iu.edu). (This is a separate issue from disclosing convictions, charges, and/or probation/diversion.)

**STEP 10: FINAL REVIEW-** Please review these steps to verify that your application is complete.

\_\_\_ Apply to IUPUI and submit all transcripts.

\_\_\_ Complete one application for each program to which you are applying.

\_\_\_ Review possible grade forgiveness policies.

\_\_\_ Include disclosure if applicable.

\_\_\_ Include program specific requirements if applicable.

\_\_\_ Review the application for any errors and legibility. Make sure your legal name and IU University ID are on each page.

\_\_\_ Sign page 8 of the application.

\_\_\_ Submit the application and all materials instructed.

**STEP 11: SUBMISSION-** Confirm that your name and IU University ID are on all pages. Retain a copy of this application for your records. Incomplete applications will not be reviewed until all required documents are submitted. If these items are submitted after the program's deadline, the application will be considered late, which may affect the program's decision for admission. Complete applications and all additional documents may be submitted the following ways:

- Email .pdf documents to [askhpp@iu.edu](mailto:askhpp@iu.edu). Please utilize a scanner rather than submitting photos.

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- Mail to the address below in a document mailer. It must be postmarked no later than the program's deadline.
- Deliver to the address below. Please be advised the HPP office will be closed the period between Christmas & New Year's Day.
- Late applications may be accepted at the discretion of the admissions committee per program.

HEALTH PROFESSIONS PROGRAMS ATTN: ADMISSIONS  
635 BARNHILL DR, MS 203  
INDIANAPOLIS, IN 46202  
[askhpp@iu.edu](mailto:askhpp@iu.edu)  
317-278-4752

Office Hours: Monday's & Tuesday's from 8:00am-3:00pm.

Appointment only- please contact Joanna Plew ([jplew@iu.edu](mailto:jplew@iu.edu)) to schedule an appointment.

I, the undersigned, do hereby attest that my application to the above program, for entry into the program year 2024, is true and correct to the best of my knowledge. I have read all of the application instructions and realize that failure to follow these instructions may jeopardize my application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing, I understand that an electronic signature has the same legal effect and can be enforced the same way as a written signature.

Legal Name:  IU University ID: